

Kemah Police Department

2018 Citizens Police Academy

Application Information

(Please keep the two information pages)

Description of Program

The 2018 Kemah Police Department Citizens Police Academy is a free public education program designed to present a perspective of professional policing to interested citizens in the Kemah area.

While the participants will receive basic information and instruction in a variety of police related subjects, it is hoped that the police department as well can gain a unique insight into the community expectations of its department through interaction with citizens.

Curriculum

Classes will meet every Tuesday evening from 6:30 pm until 9:00 pm for 15 weeks, beginning on January 16, 2018 and ending on April 30, 2018. An additional (and optional) class/exercise may be conducted on a Saturday morning that will be determined at a later time. The first class will convene at the Kemah City Hall Council Chambers, 1401 State Highway 146. For some of the specialized classes, classes may meet at other locations within the city to participate in mock exercises.

Students will receive instruction in various topics, included but not limited to:

- History of Policing
- Police Communication
- Field Training Program
- Laws of Arrest, Search, and Seizure
- Use of Force
- Criminal Investigations
- Crime Scenes
- Narcotics
- Traffic Enforcement
- Patrol Procedures
- Juvenile Procedures
- Accident Investigation
- Commercial Vehicle Enforcement
- Victim's Assistance

Participants

The Academy is open to both men and women age 21 and up. Couples are encouraged to attend.

Interested participants may attend the 2018 Citizens Police Academy, based on the following application process:

1. Willingness to work in a team environment
2. Submission of a complete written application
3. Submission of a complete Waiver form
4. Submission of a complete Consent for Criminal Record Search form.

Completed applications and supporting documentation must be submitted by 5:00 pm Friday January 5, 2018, to the Kemah Police Department.

Rules of Conduct

All students of the Kemah Police Department Citizens Police Academy are expected to maintain a high degree of respect for others, display a positive attitude, and openly cooperate with staff and instructors while in attendance.

Supplies and Equipment

Any supplies needed by the student will be provided at no cost by the Kemah Police Department. Students will receive a notebook to organize the course materials.

Financial

There is no cost to attend the Citizens Police Academy

Ride-Along

As part of the academy, each student will be allowed to ride with an on-duty police officer during their duty time. The schedule for ride-alongs will be formulated after the academy begins.

If you have any questions regarding this application or the 2018 Citizens Police Academy, please contact Officer T. Wayne Lockett.

Phone: (281)334-5414 or email tlockett@kemah-tx.com

Kemah Police Department
2018 Citizens Police Academy

Application

(Participation is restricted to males or females age 21 or up)

First Name _____ **Last Name** _____

What do you prefer to be called (nickname, middle name, etc): _____

Birthdate: _____ **Age:** _____ **SSN#:** _____

Address: _____

City, State, and Zip: _____

Home/Cell Phone # (please circle): _____

Driver's License# and State _____

Email Address: _____

List an Emergency Contact Person and Phone Number:

Name: _____ **Phone:** _____ **Relation** _____

List any medical Conditions you have: _____

You will need to attach the following items to this application:

(Incomplete applications will not be processed)

1. Completed Waiver Form
- 2 Completed Consent for Criminal Record Search form

Please return to the Kemah Police Department by January 5, 2018

Kemah Police Department
2018 Citizen Police Academy
Consent for Criminal Record Search

Full Name of Applicant: _____

Birth Date: _____ Birth Place: _____

Address: _____

City, State, and Zip: _____

Phone Number: _____

Social Security Number: _____

As a requirement for admittance to the 2018 Kemah Police Department Citizen Police Academy, I hereby authorize the Kemah Police Department to make inquiry as needed to determine if I have a criminal record.

It is my understanding that the discovery of a criminal record may not necessarily preclude me from participating in the Citizen Police Academy, and that the final decision rest with the Chief of Police.

Signature of Applicant

Date

**Kemah Police Department
2018 Citizen Police Academy
Waiver Form**

I, _____, desire to participate in the 2018 Kemah Citizen Police Academy program. I understand that I may be involved in a variety of activities to gain an appreciation of the job law enforcement officers. While none of the class activities require a high level of physical exertion, I understand that some of them may result in a higher-than-normal level of excitement and/or stress.

Further, I agree to assume all risks of participating in the 2018 Kemah Police Department Citizen Police Academy program and do hereby remise, release, and forever discharge the Kemah Municipal Government, the Kemah Police Department, the Chief of Police, and all elected and/or appointed officials and employees of the City of Kemah from any and all manner and of actions, debts, claims, and demands, that I may have reason of any manner arising out of the said activities organized by the Kemah Police Department during the Kemah Police Department Citizen Police Academy.

Signature of Participant

Notary Signature

Important: This document must be notarized before it can be accepted. If you need notary assistance please call 281-334-5414.

Kemah Police Department

Citizen Police Academy

Class Responsibilities

1. No smoking or other use of tobacco products is permitted in any city owned public building or vehicle.
2. Alcohol is prohibited in class or in any city owned building or vehicle
3. Proper attire must be worn to class sessions. Short shorts, cut-offs, tank tops, flip flops or similar attire is discourage. T-shirts with objectionable or profane slogans/language are prohibited.
4. Students should make every effort to be on time for class. Habitual tardiness is unacceptable because it interrupts the learning environment for the other students.
5. Each student should strive to attend all the sessions of the Citizen Police Academy. The class coordinator has the discretion to approve absences when needed. More than three absences may result in dismissal from the program.
6. All students are expected to behave in a professional manner. Negative or disruptive behavior, which impedes the learning environment for others, may result in dismissal from the program.
7. The Citizen Police Academy is designed to educate the community as to the daily operations and the multi-faceted role of the Kemah Police department. Students are not cadets and will not, at any time, identify themselves as sworn personnel of the Kemah Police Department.
8. Cellular phone should be turned to silent mode during class. If you must take a call, please step outside the classroom.
9. All students must sign a waiver of liability to participate in the Kemah Police Department Citizen Police Academy.
10. Parking is available in parking areas as described by the coordinator.