Kemah Community Development Corporation
Special Workshop Meeting
September 6, 2016
Minutes - Corrected

Audio Recording of KCDC Meeting:

The file containing the audio recording of the meeting (2016-09-06 KCDC Audio.mp3) is incorporated by reference in this minutes document. The full duration of this file is 0 hour 33 minutes and 24 seconds. Approximate start times for each section of the meeting are given below to help locate the recording of that section.

KCDC Board President Shawna Reid called the Kemah Community Development Corporation Board Special Workshop Meeting to order at 6:30 p.m. in City Hall. Board Members present were Robin Collins, Kelley Dawson, Kyle Burks and Mark Kane. Matt Wiggins, Jr. and Doug Meisinger were absent. Also in attendance were City Attorney Dick Gregg Jr, City Administrator Wendy Ellis, City Secretary Carolyn Anderson, Finance/HR Director Ana Davis, and Court Administrator Melissa Chilcote.

1. Invitation to address the Board: *00:00:18*

Sylvia Streater – Lions Club Classic Car Show at Kemah Boardwalk 10:00 a.m. to 3:00 p.m.

2. President's Comments: *00:01:30*

None

3. Board Member Comments: *00:01:40*

Board Member Kyle Burks

Board Member Robin Collins

Board Member Kelley Dawson

Board Member Mark Kane

4. Presentations: *00:04:32*

None

5. Consent Agenda *00:04:40*

A. Approval of Bills (2016-07-31 – 2016-08-31)

No action taken.

6. Community Development Director Report *00:09:27*

Update on the Retail Live trade show
Plans to attend the ISCS tradeshow in October
Approval of Budget – 100,000 administrative transfer from KCDC to specifically acquire different services has been reduced to $50,000 into the general fund

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Pre-development meetings with prospective developers and businesses
Mrs. Ellis then addressed the questions of the KCDC Board regarding the water shutdown during the past weekend

7. Consideration and Possible Action of Funding Request Recommendations Submitted from the Review Committee *00:14:49*

City Administrator Wendy Ellis provided an update on the two funding recommendations submitted by the Review Committee: Galveston Bay Area Songwriters Festival and the Blessing of the Fleet and Shrimp Gumbo Cook-Off. Mrs. Ellis stated that the Blessing of the Fleet promoters plan to expand the event to include a maritime appreciation event, promote the maritime industry, the manufacturers and custom businesses. Board Member Mark Kane recommended including supporting the American Legion Post #554 in the amount of $1,000.00. He stated that he will provide the Mrs. Ellis with the contact person for the American Legion Post.

A discussion followed regarding the economic advantage to Kemah and expansion of the rebranding efforts that would result from the recommended recipients and the use of the HOT funds.

Motion:	To recommend $5,000 for the Kemah Blessing of the Fleet
Made By:	Board Member Kyle Burks
Seconded By:	Board Member Kelley Dawson
Vote:	**Motion carried**: Unanimous

A discussion followed regarding the proposed funding for the Galveston Bay Area Songwriters Festival September 29th – October 1, 2017. Mrs. Ellis outlined the primary venues for the event and stated that the contract mandates that the City's logo be on all of the promotional material. Board Member Kyle Burks recommended rebranding and acquiring the title sponsorship next year.

Motion:	To approve recommend the $10,000 for the Galveston Bay Area Songwriters Festival
Made By:	Board Member Kyle Burks
Seconded By:	Board Member Mark Kane
Vote:	**Motion carried**: 3 – 1 with Robin Collins opposed

8. Discussion and Possible Action on Establishing a Date for the Next Meeting *00:32:01*

It was the consensus of the KCDC Board to accept City Administrator Wendy Ellis' recommendation to postpone the next regular meeting until October 12th due to the conflict with other City of Kemah events and meetings.

9. Adjourn *00:33:24*

Motion:	To adjourn
Made By:	Board Member Robin Collins
Seconded By:	Board Member Kyle Burks
Vote:	**Motion carried**: Unanimous

Board was adjourned at 7:03 p.m.

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Signature Page:

APPROVED: Shawna Reed DATE: 10/11/16

ATTEST: Carolyn C Anderson