

**Regular Kemah City Council Meeting
Kemah Public Facilities Corporation
Kemah Public Facility Transportation Corporation
June 15, 2016
Minutes - Corrected**

Audio Recording of Council Meeting:

The file containing the audio recording of the meeting (2016-06-15 Council Audio.mp3) is incorporated by reference in this Minutes document. The full duration of this file is 32 minutes 47 seconds. Approximate start times for each section of the meeting are given below to help locate the recording of that section.

Mayor Carl Joiner called the Kemah Council Meeting/Kemah Public Facilities Corporation/Kemah Public Facility Transportation Corporation Meeting to order at 7:00 p.m. in the Council Chambers in Kemah City Hall. Present were City Council Members Teresa Vazquez-Evans, Wanda Zimmer, Kyle Burks, Robin Collins, and Matt Wiggins. Mayor Carl Joiner declared a quorum. Also in attendance were City Attorney Dick Gregg Jr., City Administrator Wendy Ellis, Community Services Director Nick Haby, Lt. Carl Nunn, and City Secretary Carolyn E. Anderson.

1. Pledges 00:00:01

Pledges led by Sylvia Streater

2. Moment of Silence 00:01:16

3. Presentations - None 00:01:33

4. Invitation to address council 00:01:45

Paul Robinson – Reminder of the Texas Outlaw Challenge with coverage of the event in “The Scene”

Shawna Reid – Reminder of the Red White & Kemah event Monday July 4th. Parade line-up will start at 9:00 a.m. The judging will take place at 9:20 a.m. The bike parade starts at 9:30 a.m., with a social following the end of the parade at 11:00 a.m.

Les Hart – The Alumni Association will host a Hurricane Preparedness event on June 25th

5. Council Members Comments and Announcements (Items of Community Interest Only) 00:07:42

Councilman Kyle Burks – Last Monday evening the City Council and KCDC members were represented at the WCID#12 swearing in of the new board members.

Wanda Zimmer – Reminder of the Community Meeting June 22nd.

6. Mayor’s Comments 00:05:54

Miss Kemah and Miss Kemah Teen last Saturday and Sunday – thanks to Judges Robin Collins and Kyle Burks.

Mayor Joiner requested that Action Item 13 and Item 14 be considered at this time 00:11:24

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Motion: To consider Item 13 and Item 14 at this time.
Made By: Councilman Kyle Burks
Seconded By: Councilwoman Wanda Zimmer
Vote: **Motion carried unanimously** by all Council Members present.

New Business

**13. Consideration and Possible Action on accepting resignations and declaring 00:12:56
vacancies on KCDC Board**

City Administrator Wendy Ellis clarified for Council that Positions 4, 5, 6 and 7 were slated to be re-appointed in February of 2016. There are now vacancies created by the City Council election and resignations. The appointments require formal action by City Council.

Motion: Accept resignations of Kim McClean and Paul Merryman and declare a vacancy
Made By: Councilman Matt Wiggins
Seconded By: Councilman Kyle Burks
Vote: **Motion carried unanimously** by all Council Members present.

14. Consideration and Possible Action on appointing members to KCDC board 00:14:14

Mayor Joiner stated that Mark Kane's term expires in February of 2017. A discussion followed regarding the best representation between Council members and citizens who serve on the City's different boards and commissions. Council Member Matt Wiggins also provided a history of the KCDC board. A discussion followed regarding the process of filling the vacant positions. Council members expressed their concerns regarding the appointments. Council members who desire to be appointed shared their qualifications. A discussion followed regarding the process for appointing the KCDC board of directors.

Councilwoman Teresa Vazquez-Evans asked that Council members who wish to be considered for the KCDC board share their qualifications. Robin Collins, Kyle Burks, Matt Wiggins, Teresa Vazquez-Evans and KCDC President Shawna Reid shared with Council their qualifications and their visions for KCDC's operations and purpose going forward. Council Members Wanda Evans and Teresa Vazquez-Evans asked that their names be removed from consideration.

Motion: For the purpose of this agenda item, to have at least but not more than two members of City Council serve on the KCDC board of directors
Made By: Councilwoman Wanda Zimmer
Seconded By: Councilman Kyle Burks
Vote: **Motion failed 3-2 with** Matt Wiggins, Teresa Vazquez-Evans, and Robin Collins voting Nay and Wanda Zimmer and Kyle Burks voting Aye.

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There being no further discussion regarding the nomination process, City Attorney Dick Gregg, Jr. outlined the process for completing the ballots for the KCDC board of directors. A discussion of the voting process. It was determined that the people receiving the top six votes would be considered to the KCDC board of directors. City Administrator Wendy Ellis presented the ballots to Council and explained that those persons receiving the top six votes will serve on the KCDC board of directors. At this time Mayor Joiner asked that Council move on to Item No. 9 while the votes are being tabulated.

9. Consent Agenda

00:56:47

A. Approval of Minutes

2016-06-01 Council Workshop Minutes

2016-06-01 Council Minutes

B. Approval of Bills

Bills 5/27/2016 - 6/08/2016 \$189,037.06

No items were requested to be pulled from the consent agenda

Motion: To approve the items on the consent agenda

Made By: Councilman Matt Wiggins

Seconded By: Councilwoman Robin Collins

Vote: **Motion carried unanimously** by all Council Members present.

10. Consideration and Possible Action to establish a new process and procedure for selecting HOT/KCDC funded project sponsorship and naming a committee to make recommendations to Council.

00:57:17

Motion: To table this item for a further workshop meeting and the request to separate the agenda item into two separate items when it comes back before Council in a workshop session.

Made By: Councilman Matt Wiggins

Seconded By: Councilwoman Robin Collins

Vote: **Motion carried unanimously** by all Council Members present.

14. (Continued) Consideration and Possible Action on appointing members to KCDC board

00:59:37

City Administrator Wendy Ellis announced the names of those receiving the top six votes cast for the KCDC Board Member appointments:

1. Kelley Dawson

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2. Doug Meisinger
3. Shawna Reed
4. Kyle Burks
5. Robin Collins
6. Matt Wiggins

A discussion followed regarding the process for reviewing the current by-laws and articles of incorporation.

11. Consideration and Possible Action to appoint the City's existing "code enforcement" committee as the City's Advisory Committee on Kemah's Storm Water Management Program *01:01:36*

Community Services Director Nick Haby provided an overview of the planning and permitting process on the storm water sewer system. Mr. Haby advised the Council that one of the State requirements is to establish a Code Enforcement Committee. Mr. Haby requested that the Council approve the appointment of Glen Gordy, Doug Harkrider, Isaac Saldana, Kyle Burks, Patricia Purcell, and Jesse Jones. Mr. Haby addressed the questions of Council and stated that all prospective committee members meet the TCEQ requirements. Council also requested that the meetings be public, they be published and that the City will provide an orientation to the selected members.

Motion: To Appoint Glen Gordy, Doug Harkrider, Isaac Saldana, Kyle Burks, Patricia Purcell, and Jesse Jones to the Advisory Committee on Kemah's Storm Water Management Program

Made By: Councilman Matt Wiggins

Seconded By: Councilwoman Robin Collins

Vote: **Motion carried unanimously** by all Council Members present.

12. Consideration and Possible Action to appoint the City's Ad-Hoc Ordinance Review Board *01:10:06*

Councilwoman Teresa Vazquez-Evans stated that she believes that the agenda item, as presented, is lacking the process and the purpose of the committee. Mayor Joiner provided the history and the current need for the Ordinance Review Board and City Administrator Wendy Ellis outlined the priorities that the review board would address. A discussion followed and Community Services Director Nick Haby addressed the questions of Council. Mayor Joiner shared the original intent and purpose of the committee and he recommended workshopping this item before Council approval. Council agreed that the committee meetings should be published and be open to the public. Councilman Kyle Burks also recommended that the board allow a process for public comment and involvement and that Council implement a timeline for the review process. City Administrator Wendy Ellis reminded Council that the agenda, as stated, is limited to appointing an Ad-Hoc Ordinance Review Board. A discussion followed regarding the process for selecting the committee and

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the role of the committee. City Administrator Wendy Ellis outlined the process and purpose of the committee. It was the consensus of Council to workshop this agenda item, opening up the floor for citizen input and comments. Council Member Kyle Burks recommended a timeline of four weeks for the process. Council Member Matt Wiggins recommended that the committee consist of ten members. City Administrator suggested that the City put out a call for citizens interested in serving on the ordinance committee.

Motion: To table Item 12 and bring back to workshop

Made By: Councilman Matt Wiggins

Seconded By: Councilwoman Robin Collins

Vote: **Motion carried unanimously** by all Council Members present.

7. City Administrator Report *01:28:51*

- Community-wide Strategic Planning Meeting at 6:30 p.m. June 22nd at the Community Center – flyers available.
- July 4th Planning and Festivities – asking citizens to show patriotic spirit
- April 6th Council meeting update – variance on Delores Street
- Bay Area Houston CVB update
- Development of budget calendar and posting dates

8. Police Chief Report – Lt. Carl Nunn *01:37:05*

- Almost at full staff
- Police Department Operation Slow-Down - Steps to reduce number of accidents – Gone from 16 accidents down to 5 accidents
- Update on staff

15. Council Members Closing Comments *01:40:08*

Councilwoman Teresa Vazquez-Evans

Councilwoman Wanda Zimmer

Councilman Kyle Burks

Councilwoman Robin Collins

Councilman Matt Wiggins

16. Mayor Closing Comments *01:41:06*

- Great job by Council and staff this evening
- Look forward to working with KCDC and moving the City forward

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17. Adjournment

01:42:01

Motion: To adjourn
Made By: Councilwoman Robin Collins
Seconded By: Councilwoman Teresa Vazquez-Evans
Vote: Ayes: Council Members Teresa Vazquez-Evans, Wanda Zimmer, Kyle
Burks, and Robin Collins
Nay: Councilman Matt Wiggins
Motion carried 4 – 1

Council was adjourned at 8:42 p.m.

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Signature Page:

APPROVED: Case A. Ari

DATE: 7/6/16

ATTEST: Cawley Anderson