

**Workshop
City of Kemah City Council
Kemah Public Facilities Corporation
Kemah Public Facility Transportation Corporation
June 1, 2016
Minutes**

Audio Recording of Council Meeting:

The file containing the audio recording of the meeting (2016-06-01 Council Workshop Audio.mp3) is incorporated by reference in this Minutes document. The full duration of this file is 0 hours 52 minutes 03 seconds. Approximate start times for each section of the meeting are given below to help locate the recording of that section. Note: the quality of this audio recording is very poor.

Mayor Carl Joiner called the Joint Kemah Council /Kemah Public Facilities Corporation/Kemah Public Facility Transportation Corporation Workshop Meeting to order at 6:00 p.m. in the Council Chambers in Kemah City Hall. Present were City Council Members Teresa Vazquez-Evans, Wanda Zimmer, Kyle Burks, Robin Collins and Matt Wiggins. Mayor Carl Joiner declared a quorum. Also in attendance were City Attorney Dick Gregg Jr, City Administrator Wendy Ellis, Community Services Director Nick Haby, City Secretary Carolyn E. Anderson, and Joseph Ellis, CPA, Audit Manager with McCall Gibson Swedlund Barfoot Certified Public Accountants

1. Discussion of 2014-2015 Audit Report 00:01:00

City Administrator Wendy Ellis introduced Mr. Joseph Ellis, Audit Manager with McCall Gibson Swedlund Barfoot, PLLC. Mr. Ellis provided a page-by-page overview of the 2014-2015 Audit Report as submitted to Council. Mr. Joseph Ellis and City Administrator Wendy Ellis addressed the questions of Council. Mayor Joiner stated that he feels the City's financial status is in good shape.

2. Discussion related to revisions to the City's Sign Ordinance 00:45:04

Community Services Director Nick Haby provided Council with a PowerPoint presentation, outlining the origination of the sign ordinance in 1996, and the revisions to the ordinance in 2014. Mr. Haby outlined in his presentation the recommended and proposed changes to the City's sign ordinance. He also provided information regarding the distinction between "conforming" and "non-conforming signs." Mr. Haby referenced the previous sign requirements and spoke to the recommendations to update the sign ordinance to current standards and technology.

City Attorney Dick Gregg, Jr., spoke to the possibility that a possible review would have to be made as to existing signs that would be considered retroactive or grandfathered and as to conforming and non-conforming signs. Mr. Haby referred to a reference to an "annual inspection sticker" and fee. Mr. Haby's recommendation to Council was to remove the inspection sticker requirement from the revised ordinance. A discussion followed regarding the feasibility of the manpower that would be necessary to enforce the annual inspection of the stickers.

A discussion followed regarding the proposed policy and requirements for off-premise and way-finding signs and the possibility of selling advertising space on the signs. Mayor Joiner asked Mr. Haby what direction he needs and that would be required from Council to proceed with the revisions to the City's sign ordinance. Mayor Joiner suggested citizen input might also be helpful and also suggested allowing for citizen input by establishing a

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review committee to provide recommendations to Council for the final ordinance. City Administrator Wendy Ellis recommended and Council was in agreement of placing an action item on the City Council agenda to appoint a sign ordinance review committee and then place the proposed sign ordinance on the agenda for Council approval.

3. Adjournment

00:52:03

The workshop was adjourned at 6:52 pm.

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Signature Page:

APPROVED: Case A. Jai DATE: 9/9/16

ATTEST: Cassidy Anderson